

MEMPHIS AREA ASSOCIATION OF GOVERNMENTS
Executive Board Meeting
Meeting Minutes

Lauderdale Courthouse
Ripley, Tennessee

May 16, 2019
10:00 A.M. CST

Board Members Present:

Hon. Hugh Davis Jr., *Chairman and Commissioner of Piperton*
Hon. Alonzo Beard, *Alderman of Lauderdale County*
Rep. Barbara Cooper, *Tennessee General Assembly, Distract 86*
Hon. Maurice Gaines, Jr., *Mayor of Lauderdale County*
Hon. Jon Pavletic, *Mayor of Ripley*
Hon. Eugene Pugh, *Mayor of Halls*
Hon. Ken Sutton, *Vice-Mayor of Oakland*
Hon. Rhea “Skip” Taylor, *Mayor of Fayette County*

Board Members Absent:

Hon. Minnie Bommer, *Vice-Chairman and Alderwoman of Covington*
Hon. Baris Douglas, *Mayor of Henning*
Chief Roy Hill, *Representing Mayor Ida Shumpest of Jericho, AR*
Hon. Frank Fogelman, *Mayor of Marion, AR*
Hon. Lee Harris, *Mayor Shelby County*
Hon. Terry Jones, *Mayor of Millington*
Hon. Jim Strickland, *Mayor of Memphis*
Hon. Judy Watters, *Mayor of Rossville*

Also Present:

Ms. Arlisa Armstrong, *Area Director- Rural Development, USDA*
Ms. Linda Coffman, *Linda’s Accounting, CPA*
Mr. Odell Horton, *Attorney, Wyatt, Tarrant, & Combs, LLP*
Mr. Ralph Moore, *Executive Director MAAG*
Ms. Lisa Trexler, *MAAG*

I. Welcome and Call to Order

Chairman Davis called the meeting to order and welcome attending Board Members and staff.

II. Invocation

Alderman Beard gave the invocation.

III. Declaration of Quorum

Chairman Davis has recognized a quorum of the Executive Committee present to vote.

IV. Approval of Minutes for February 21, 2019 and call-in February 26, 2019

MOTION by Mayor Taylor, to approve both sets of minutes as presented. **SECONDED** by Alderman Beard. Unanimously **APPROVED**.

V. Financial Report

- April 2019 Financial Report– Ms. Coffman reported on the packet emailed to Board Members
- MAAG Dues Write Offs – Fiscal 2019

MOTION - by Mayor Taylor, to approve the MAAG Dues Write Offs – Fiscal 2019 as presented. **SECONDED** by Mayor Gaines. Unanimously **APPROVED**.

- MAAG Amended Budget Fiscal 2019

MOTION - by Mayor Taylor, to approve MAAG Amended Budget Fiscal 2019 as presented. **SECONDED** by Alderman Beard. Unanimously **APPROVED**.

- MAAG Budget for Fiscal 2020

MOTION - by Mayor Gaines, to approve MAAG Budget for fiscal 2020 as presented. **SECONDED** by Mayor Palvletic. Unanimously **APPROVED**.

VI. Program Updates - Mr. Moore reported all areas

a. West Tennessee Rural Transportation Organization (**WTRPO**)

- Mr. Moore and Ms. Kelly met with the West Tennessee Rural Transportation Organization (WTRPO), Monday, May 6, 2019 at Millington-University of Memphis Campus. Items discussed at the meeting, District Transportation Plan, Multi-Modal grants and Asset Management grants. Ms. Andrea Barbour, Special Projects Coordinator, Long Range Planning Division, attended WTRPO meeting in Millington.
- TDOT present a plan to the WTRPO group that fell short of future information at this time. MAAG staff will be working on this to improve these transportation items.

b. Tennessee Department of Environment and Conservation (Historic Preservation) Tennessee Historic Commission (**THC**)

Mr. Moore stated Ms. Champion produced and inventory of historic structures in Henning, Tennessee.

c. Tennessee Department of Tourist Development (**TDTD**)

- MAAG's marketing signage on billboards and in the Memphis International Airport is on display.
- MAAG's Tourism Advisory Board (TAB) has not received confirmation on membership for the new TAB board. Lauderdale County submitted Ms. Susan Worlds and two others to participants. Fayette County submitted both chamber directors and a possible third person, per Mayor Taylor. For a full **TAB**, three participants needed from each county in the MAAG region.

d. Tennessee Department of Environment and Conservation (**TDEC**)

- The completion of the Solid Waste Annual Progress Report (APR) for both Fayette and Lauderdale Counties have been submitted to the Tennessee Department of Environment and Conservation.
- All Towns and Cities for Fayette County were interviewed for the APR. Mr. Moore thanked Mayor Rhea 'Skip' Taylor for his assistance.
- All Towns and Cities for Lauderdale County were interviewed for the APR. Mr. Moore thanked Mayor Maurice Gaines, Jr., for his assistance.

e. Delta Regional Authority (**DRA**)

- Mr. Moore reported after TDOT and FHWA rejected all bids on this project in late March 2019, the construction bid notice was advertised again in the Commercial Appeal in early April. The re-advertised bids were open on April 25th and were sent to TDOT for concurrence. The City of Millington received concurrence from TDOT on May 7th.

- The City of Millington and the contractor held a preconstruction meeting on May 10th with construction beginning immediately. The contractor and the City of Millington are working on the DRA SEDAP funded portion of the project first, and expect to complete the improvements by June 30th.
- f. Tennessee Housing Development Authority (**THDA**)
- Homebuyer Education Classes
- No activities during this period
- Down Payment Assistance Program (HHF-DPA)
- No activities during this period.
- Emergency Repair Program
- MAAG, Delta HRA and USDA Rural Development are continuing to provide Home repairs for eligible clients. The three agencies will provide home repairs for at least 20 households this fiscal year. Mr. Moore gave an overview to the MAAG board regarding the lack of funds from State of Tennessee and Federal funds for ERP program. With that information, MAAG has a two-year waiting list of clients.
- Technical Assistance
- MAAG will implement its Post Home Rehab Counseling Program next month. Mr. Morris will meet with ERP clients that received home repairs over the past 12 months, and provide advice on maintaining items such as roofs, hot water tanks, and floors. Mr. Morris is meeting with ERP clients that received home repairs from Delta HRA, USDA Rural Development and MAAG.
- BancorpSouth
- The Memphis Area Association of Governments (MAAG) will receive a \$50,000 community development grant from BancorpSouth this summer. MAAG will use the funds for homebuyer education activities throughout the MAAG region. MAAG will also use the funds to supplement home rehab projects funded by the THDA Emergency Repair Program.
- USDA Rural Development Housing Preservation Grant
- MAAG received a three-month extension from USDA Rural Development. This will provide MAAG time to complete its two remaining projects in Tipton County and Lauderdale County.
- g. Tennessee Advisory Commission on Intergovernmental Relations (**TACIR**)
- Ms. Trexler promoted to TACIR Coordinator for MAAG.
- h. Economic Department Administration (EDA)
- EDA grant funds are utilized to promote economic development for the MAAG region.

VII. Executive Director's Report

- The Heritage Tourism alone with historical resources within the West Tennessee region, to promote tourism.
- Mr. Moore discussed a new Audit Committee for MAAG. Mayor Taylor suggested at the meeting, board members would review how to handle getting people (board members, commissioners, private individuals and/or individuals with a financial background) to sit on the audit committee. This item will be discussed further at the next board meeting.

VIII. Other Business

- Chairman Davis thanked Mr. Moore for meeting with many of the Mayors in the MAAG region.
- Rep. Cooper suggested MAAG explain to the Commissioners, Council Members, cities, and towns what the development district is about, basic understanding.
- Annual Elections for Fiscal 2020, MAAG New Executive Board Members.

MOTION - by Mayor Ganies to keep the current Executive Board Members for fiscal 2020.

SECONDED - by Mayor Taylor. Unanimously **APPROVED**.

IX. Adjournment

MOTION - to adjourn meeting by Mayor Taylor. **SECONDED** - by Mayor Gaines. Unanimously **APPROVED**.